



# Independent Living

RESIDENT HANDBOOK



Ohio Living  
Llanfair

THIS PAGE INTENTIONALLY LEFT BLANK.

## **Welcome to Ohio Living Llanfair!**

On behalf of all the residents and staff here at Ohio Living Llanfair, please accept our warm welcome as you join us.

There are many activities at Ohio Living Llanfair and you are invited to share in all of them or as many as you wish. Ohio Living Llanfair has much to offer and we would like to help you enjoy it.

This guide has been prepared to inform you about many of the key services, amenities, and programs available for you to enjoy as an Ohio Living Llanfair resident. Our goal is to be a complete resource to you - whether you're here one day, one week or ten years.

With the many services and opportunities available to you within this community and in the surrounding area, please use this guide as a tool to help you create the comfortable living environment that you'll enjoy every day.

Please don't hesitate to ask questions along the way or stop any of our superb staff members for any needed help. Once again, we're happy you've chosen to join us.

Welcome home to Ohio Living Llanfair!

# TABLE OF CONTENTS

Absence from Community	3
Activities	3
Ancillary Charges	3
Banking	3
Beauty Salon & Barber Shop	3
Cable TV	3
Chaplain Services	3
Computer Resources	3
Committees	4
Dining Rooms	4
Directory	4
Emergencies/Emergency Response	5
Fitness Room	5
Garage/Parking	5
Gratuities	5
Health and Wellness	5
Housekeeping	5
Laundry	5
Library	6
Local Attractions	6
Mail	6
Maintenance	6
Maps and Directions	6
Newspaper Service	6
Notary Public	6
Pet Policy	6

Safety/Security Monitoring \_\_\_\_\_ 7

Transportation \_\_\_\_\_ 7

Trash Collection and Recycling \_\_\_\_\_ 7

Volunteering \_\_\_\_\_ 7

Worship Services \_\_\_\_\_ 7

## **Absence from Community**

If you are going to be away for longer than 24 hours, please complete an Absentee Form which is located at the Larchwood front desk. For Belwood residents, these forms are located on the sign-up table next to the garage.

## **Activities**

Many programs, including exercise programs, movies, shuffleboard, book clubs, Bible studies, craft class, watercolor paint classes, bridge, board games, pot lucks, coffee hours, wine & cheese hours and more, are hosted in the Larchwood and Belwood buildings or in the Campus Center, Wellness Center Café, etc. You can find out more about activities in your Monthly Calendar and The Weekly Update. These calendars will be delivered to your front door ledges on a regular basis.

## **Ancillary Charges**

Ancillary charges for services received, such as beauty shop charges, guest meal charges, clinic charges, etc. are compiled in a booklet. This booklet is given to all residents upon move-in and in June of every year.

## **Banking**

Banking services are provided at Larchwood every other Monday.

## **Beauty Salon & Barber Shop**

The La-Bel Beauty and Barber Shop is located on the first floor at Larchwood. Stylists are in the shop on Tuesdays and Thursdays. Hours are based on appointment times. You can schedule an appointment by calling 513.591.4581.

## **Cable TV**

Ohio Living Llanfair pays for standard cable in Larchwood and Belwood. Premium packages is contracted and paid for by the resident. Cable service is provided through Spectrum.

## **Chaplain Services**

Ohio Living Llanfair has a full-time chaplain available to you. Our chaplain offers many religious and spiritual programs that enable you to continue to grow in faith and service.

## **Computer Resources**

Wi-Fi is available in all community spaces and resident apartments in Larchwood and Belwood.

## Committees

All residents are invited to attend Monthly Resident Meetings held at Larchwood and Belwood. These meetings take place on the first Friday of the month; Larchwood meeting at 1:30 p.m. in the fourth floor Party Room and Belwood at 3 p.m. in The Great Room.

There are other committees available to serve on; Spiritual Life, Intellectual, Physical and Social Programming Committees. Please call the chaplain or the director of education, volunteers and programming to find out how you might serve on these committees.

## Dining Rooms

### Larchwood Dining Room

*Monday through Friday*

Breakfast/Lunch 8 a.m. to 12:30 p.m.

Dinner 4 to 6:30 p.m.

*Saturday and Sunday*

Brunch 11 a.m. to 1 p.m.

### Belwood Dining Room

*Monday through Friday*

Dinner 5 to 6:30 p.m.

## Directory

Executive Director _____	513.591.4561
Director of Resident Services _____	513.591.4578
Director of Business Development _____	513.591.4567
Director of Education, Volunteers & Programming _____	513.591.4548
Independent Living Events Coordinator _____	513.591.4501
Executive Chef, Independent Living _____	513.591.4568
Director of Human Resources _____	513.591.4518
Chaplain _____	513.591.4526
Accounts Receivable Coordinator _____	800.686.7800
La-Bel Beauty and Barber Shop _____	513.591.4581
Larchwood Front Desk _____	513.591.4563
Guest Accommodations _____	513.591.4563

## **Emergencies/Emergency Response**

There are emergency pull cords in all resident apartment bathrooms and public bathrooms. In addition there are pull cords located in resident bedrooms. Every resident is given an emergency pendant to wear. If you have an emergency, please push your pendant or pull one of the pull cords in your apartment. A staff person will respond within a few minutes. We encourage all residents to also call 911 if they are able. Our staff can be with you until the emergency team arrives..

## **Fitness Room**

There are fitness rooms located in both Larchwood and Belwood buildings; Larchwood on the first floor; Belwood on the lower level.

In addition, there is an exercise room with equipment located in the Wellness Center.

Exercise classes are conducted in the Fitness Studio next to the Wellness Center Café.

## **Garage/Parking**

Larchwood – Carport space can be rented for \$25 per month. Outside spaces designated for residents are also available and free of charge.

Belwood – Underground garage spaces are provided. There is also a small parking lot available for guests near the front entrance of the building.

## **Gratuities**

Employees are not permitted to receive gratuities of any kind. Beauty shop employees may receive tips, as they are independent contractors.

## **Health and Wellness**

The Ohio Living Llanfair Clinic is located in the Terrace Building. There are a variety of services offered in the Clinic. Please refer to your ancillary booklet for a list of these services. The phone number for the clinic is 513.591.4511.

## **Housekeeping**

Housekeeping services are offered in both Larchwood and Belwood buildings. Apartments are cleaned twice a month.

## **Laundry**

Laundry rooms are located in both Larchwood and Belwood buildings. In Larchwood it is located on the second floor and in Belwood it is located on the lower level.

Laundering of all “flat laundry” by the Ohio Living Llanfair Laundry Department is included in your monthly service fee.

## **Library**

Libraries are located in both Larchwood and Belwood buildings. In addition to a fully-stocked library, books are delivered from the Cincinnati Public Library monthly.

## **Local Attractions**

Restaurants in the area:

- Bacall's Café
- Chung Ching Restaurant
- College Hill Coffee Company
- LaRosa's Pizza
- Marty's Hops & Vines
- On Fire Mediterranean Grill
- Rasjeedaj's Café
- Red Rose Italian Restaurant
- Brint Brewery

## **Mail**

Mail is delivered daily to the Larchwood and Belwood buildings.

## **Maintenance**

Work orders can be submitted in several ways. You can call in your work order to 513.591.4542 or you can write out a work order at the Larchwood Front Desk.

## **Maps and Directions**

A map of the Ohio Living Llanfair Campus will be given to you when you move to Ohio Living Llanfair.

## **Newspaper Service**

Newspapers are delivered to both Larchwood and Belwood Buildings.

You may contact the Cincinnati Enquirer at 800.876.4500.

## **Notary Public**

Please call 513.591.4501 to schedule an appointment for notary services.

## **Pet Policy**

Ohio Living Cape May is a pet-friendly campus. All residents must notify the sales and marketing department if they will have a pet upon move in, or are looking to acquire one during residency. All residents and guests must abide by the pet policy. To receive a copy of the policy, please contact Sales and Marketing at ext. 173.

## **Safety/Security Monitoring**

Security personnel are on duty at the Terrace Building from 8 a.m. to 8 p.m. daily to monitor the campus and man the front desk. Security is on duty at Larchwood and Belwood from 4 p.m. to 8 a.m.

Rounds are made in both Larchwood and Belwood buildings several times throughout the night.

Door Check System – There is a door monitoring system in place in both Larchwood and Belwood buildings. During the guards rounds they will set the door check device (located to the upper left of your door) to the “up position.” Residents are asked to open their doors in the morning to release the device showing they are up and okay. The doors are checked around 10:00 a.m. in the morning to make sure all devices have been released and are in the “down position.”

## **Transportation**

Transportation is provided Monday through Friday between the hours of 8 a.m. to 4 p.m. Please call the Larchwood receptionist at 513.591.4563 to arrange for your transportation needs. It is advised to call as far ahead as possible to secure your transportation requests to ensure your needs can be met. Transportation is also provided on Sunday for vespers and church trips.

## **Trash Collection and Recycling**

Trash rooms are located on each floor of Larchwood and Belwood. Recycling bins are provided. Trash chutes are also provided. Trash must be secured in a trash bag in order to dispose using the chute. Cat litter, cords, large items such as boxes, pillows, etc. cannot be thrown down the chute. There are dumpsters located in each building for these items; Larchwood dumpster room is located on the first floor; Belwood has a dumpster located outside the building on the lower level, near the laundry room.

## **Volunteering**

There are always volunteer opportunities at Ohio Living Llanfair. Please call the director of education, volunteers and programming at 513.591.4548.

## **Worship Services**

Worship services are located in the Chapel and also in the Terrace Building in the Living Center. Vespers are conducted in the Chapel on Sundays at 3 p.m. Catholic Mass is conducted in the Living Center every Tuesday at 10:30 a.m.

THIS PAGE INTENTIONALLY LEFT BLANK.

Our mission is to provide adults with caring and quality services toward the enhancement of physical, mental and spiritual well-being consistent with the Christian Gospel.



# Ohio Living

Llanfair

---

**FAITH + COMPASSION + COMMUNITY**

1701 Llanfair Avenue | Cincinnati, Ohio 45224

**P** 513.681.4230 **F** 513.681.0417

[ohioliving.org](http://ohioliving.org)

